**ZBT National Housing New Property Inquiry** Updated 11/15/2021

Please complete the form below and return it to Eleyse Chandler at [*echandler@zbthousing.org*](mailto:echandler@zbthousing.org)

## College/University:

**Chapter Designation:**

Is there currently a chapter house? ***Yes | No***

If yes, house is ***on campus | off-campus****.*

If yes, house is ***rented | owned*** by ***University | Chapter | Alumni | Third-Party***

## I am currently seeking help from ZBT National Housing to:

Purchase a chapter house Manage a chapter house

[ ]

[ ]

Something else (Tell us how we can help you below!)

[ ]

# CHAPTER INFORMATION

Current chapter annual dues: Parlor Fee collected? ***Yes | No***

Amount of chapter savings: Total Number of current members:

Number of Freshmen: Number of Sophomores: Number of Juniors: Number of Seniors:

Balance Sheet/Income Statement Attached:

***Yes  No***

# HOUSE INFORMATION

Actual or Anticipated # of Occupants:

Years in House (for those with an existing house):

Total Number of bedrooms: Single Occupancy Rooms: Double Occupancy Rooms:

Does the property have a commercial kitchen?

***Yes | No***

Chapter food services provider: Monthly lease amount:

Utilities included with rent? ***Yes |  No***

Anticipated annual utility cost:

Copy of Proposed Master Lease Attached:

***Yes |  No***

# ADDITIONAL INFORMATION

What else should we know? This is a great place to give us additional information on anything we didn’t cover in the form above. (i.e. history of your chapter’s housing situation; address any anticipated major capital improvements to the house; issues with your chapter maintaining occupancy, other ways we can help, etc.)

Completed by: Date:

Relationship to Chapter:

Email: preferred method of contact

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Phone: preferred method of contact

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